

MASC Advance Executive Board Meeting Minutes

Friday August 7, 2015

Synopsis: Presentations for the state charity included The Ronald McDonald House, Happy Helpers for the Homeless, and Kids Helping Hopkins. The latter was selected to be the state charity of the year. The new Executive Staff members were approved. The ByLaws and budget were approved after minor revisions. Bids to host Legislative Session were submitted and presented by Manchester Valley High School in Carroll County and Kenwood High School in Baltimore County. After a vote, the former was selected to host Legislative Session on February 6th. Staff, Officer, and SMOB introductions and reports were given. Karen Crawford's position as MASC Assistant Director was approved. In addition, it was decided that \$5 of every Fall Leadership Conference registration would be used to fund the Region 2 Conference being hosted by MASC in April. The second round of Technical Training Certification will be held on September 19 and the next Executive Board Meeting will be held on October 29 at a location to be determined.

- I. **Call to Order:** An Executive Board meeting of the MASC was held at the Lathrop E. Smith Center in Montgomery County on August 7th, 2015. The meeting convened at 9:55 AM, Angela Chin presiding, and Ananya Tadikonda, secretary.

- II. **Approval of Agenda:** *Motion made to approve the Agenda. An objection was made and the State Charity Presentations were proposed to be after the Approval of the Budget so that all of the presenters could arrive and prepare their presentation. Motion passed. An objection was made and the Legislative Session Bids were proposed to be moved before Executive Staff Reports as one of the presenters could not be present for the whole meeting. Motion passed. Agenda Approved at 9:56 am.*

- III. **New Business:**
 - A. Presentation and Approval of the Appointed Staff
Motion made to approve the appointed Executive Staff. Motion passed at 9:59 AM.

 - B. Presentation and Approval of the Assistant Executive Director:
Motion made to approve the appointed Assistant Executive Director, Mrs. Karen Crawford. Motion passed.

 - C. Legislative Session Bids

Legislative Session: CCSGA
Proposed to hold the conference at Manchester Valley High School which is a central location for all Maryland Students. Legislative Session was hosted here in February 2015. Features of the high school: opened in 2009 (newest high school in Carroll County), state of the art facilities including an auditorium, cafeteria, each classroom has a smart board.

Legislative Session: BCSC
Proposed to hold the conference at Kenwood High School which is also centrally located in the state of Maryland. BCSC has hosted Legislative Session, Convention, and Executive Board Meetings. Features of the high school: 1500 seat auditorium, classrooms in a "new wing" built in 2008, technology available in every classroom.

No bids were made to host MASC Executive Board Meetings. Charles County expressed interest to host the February Executive Board Meeting.

D. Executive Staff Reports

The executive staff gave reports to introduce themselves and provide an overview of what they've done in the past and what they plan to accomplish this year. Only staff members present at the meeting are listed.

- Historian Team – Sarah Alexander, Justin Ryan, Madison Turner
- Environmental Affairs Coordinator – Jenna Puffenburger
- Parliamentarian Department – Mahek Mehta, Alvina Pan
- Corresponding Secretary – Molly Fitzpatrick
- Recording Secretary - Ananya Tadikonda
- Student Training Coordinators – Nick Schmitz
- SLACers – William Anderson, Jamar White

E. Presentation and Approval of the Bylaws

- Motion to Approve Bylaws in seriatim
- Exit in seriatim and change to Article by Article approval
- Membership dues increased by \$5 (use of credit card) – Article 3, Section 1
- Articles 1, 2, and 3 approved (no changes)
- Names of Secretaries changed to Secretary of Recording and Secretary of Correspondence Article 5, Sections 1 and 2
- Article 5 approved as amended
- Article 6,7,8 approved (no changes)
- Article 9, All Sections – Names added to sections (eligibility, deadline, travel rate, additional travel fees, elected officer registration, expiration)
- Article 9 approved as amended
- Article 10,11,12, 13 approved (no changes – except date)
- Document approved as a whole (unanimously) at 10:55 AM

F. Presentation and Approval of the Budget

- Convention Cancellation item changed to “Convention Insurance”
- Executive Board Meeting - charges are mainly to break even (this is why the budget is so low)
- Regional Advisor Meeting (\$75) changed to \$0, covered by BCSC, hosting
- Budget Approved as Amended - \$28,925 at 11:34 AM

G. State Charity Presentations

- Ronald McDonald House – supports children with terminal illnesses who are under the age of 12 (international organization)
- Happy Helpers for the Homeless – assist the homeless (particularly teenagers) in bad weather, woods, and other dangerous situations; feed people and hold parties (all volunteer organization)
- Kids Helping Hopkins – organization that helps children in John Hopkins Hospital by providing them the tools needed so they feel at home/ safe place when they are in the hospital

IV. **Recess for Lunch**

Dispersed for lunch at 12:16 pm. This was not an official recess.

V. Reconvene After Lunch

Not necessary to officially reconvene as we did not officially go into recess. Meeting continued at 12:52 PM.

VI. State Charity Discussion

- Moved into debate by Parliamentary Procedure regarding the State Charity
- Voting for State Charity and Legislative Session Host

VII. Executive Staff Reports Continued

The executive staff, officers, and SMOB gave reports to introduce themselves and provide an overview of what they've done in the past and what they plan to accomplish this year. Only staff members present at the meeting are listed.

- Forums Coordinator – Margaret Foulkes, Michael Moore
- Evaluations Coordinator – Thorne Lindsay and Amanda Dorsey
- State Charity Coordinators – Kaitlyn Kauffman and Caroline Shea
- Webmasters – Courtney Tse and Megumi Fukuzawa
- Publications Coordinator – Mike Keffler
- Eastern Divisional Liaison – Sabrina Rusch
- Chief of Staff – Colleen Larsen

VIII. Officer Reports:

- Avery Klein- 2nd Vice President (not present)
- Caitlyn Sien- Treasurer (not present)
- Phoenix Do- Vice President
- Angela Chin- President

IX. SMOB Report:

- Quinn Wandalowski – State SMOB

X. Legislation

- Proposal to take \$5 out of each registration of FLC to help fund the Region 2 Conference (the accepted bid for FLC was based on \$20 per person - adding \$5 would make it \$25 per person (the same registration fee from the last several years) – the money is taken straight from the registration, not from the proceeds)
- Legislation approved; no objections

XI. Announcements:

- 2015-2016 State Charity: Kids Helping Hopkins
- Fall Leadership Host: Gaithersburg High School and MCR-SGA
- Legislative Session will be hosted by Manchester Valley High School and CCSGA
- Convention: Prince George's County (PGRASG)
- The next Executive Board Meeting will be held on October 29th (location TBD)

XII. Adjournment:

Motion made to adjourn the meeting at 2:03 PM, Motion passed.