ROTATION LIST AND STATIONS *CHAPERONE DUTY LIST* *KCrawford*

STATION # and STATION DESCRIPTION

1 **FRONT DOORS:** help get students through the front doors {no students are to enter one half hour after dance or leave before dance is over unless a parent comes into the building (refer problems to an Administrator or teacher in charge}
2 **LOBBY HALLWAY**: watch doors leading outside; general supervision of tables
3 **BATHROOMS:** keep an eye on running in and out; just be visible
4 **REFRESHMENTS:** supervise students selling refreshments...help keep an eye on students reaching for refreshments or money box (notify teacher in charge when money box has a large amount of money)
5 **DINING ROOM DOORS (near chair room) to court yard:** No students may enter/exit

6 **DINING ROOM DOORS opposite #5) to court yard:** No students may enter/exit
7 **DINING ROOM:** walk around parameter to be "visible", but "not intrusive"...if students are dancing or acting "inappropriately", ask them to use appropriate behavior or report the behavior to a teacher/administrator

(If Open Gym)
8 **GYM FRONT DOORS:** watch for NO FOOD OR DRINKS IN THE GYM
9 **GYM DOORS back left (near locker rooms):** students should not exit through these doors
10 **GYM DOORS front left (near music rooms):** students should not exit through these doors

11 **BREAK TIME:** take a break, stop in the hospitality room, walk around/sit down, enjoy yourself?!?!
Chaperone Hospitality Room is located in C104 ASC room (near refreshment sales)

Times (half hour segments)

PARENTS					