

Public Speaking & Writing a Speech

KCrawford

Welcome delegates to workshop: Say, *“Public speaking is the best kept secret of leadership! Here is your very own guide to Public Speaking!”*

(Bring an acorn or picture of an acorn)

Say, *“Small opportunities are often the beginning of great achievements.” In an introduction to a speech, it is important that you have some kind of attention getter...these can be stories, quotes, statistics, or startling statements. I used an illustration of an acorn and a quote to illustrate how the acorn becomes a mighty oak tree.*

Handout “Public Speaking & Leadership” – go over the handout from beginning to end, using illustrations to emphasize the point. (Suggested that you make some visuals or at least some large signs for the “heading” of topics in the handout.

Handout “Public Speaking Tips” – as you go over this handout, illustrate each item as you present the point (exaggerate to get your point across).

Handout “Body Language and Public Speaking” – time permitting, go over this handout and illustrate each point (exaggerate to get your point across).

Hint: Make visuals or signs to go along with your presentation! Practice what you preach...