

# Parliamentary Procedure Vocabulary

Adjourn	to end the meeting
Amend	to change part of a bigger motion that is already being discussed
Amendment	a modification of the main motion - must pertain to the main motion
Appeal the Chair	to try to change a decision the chairperson made
Author	a person who writes and introduces a main motion or amendment...author has first right of debate
Call for Division	to have the chair count the votes individually when it is hard to tell which side won just by a voice vote or by raising hands
Chairman or Chairperson	single person presiding at a meeting...is not allowed to demonstrate a bias towards a topic of discussion
Compromise Debate	debate which follows pro and con debate allowing for amendments, delay, or ending debate
Con	debate against the motion
Debate	a discussion of a motion
Delay	to postpone the discussion of the motion until a later time
Extend or Limit Debate	to set or change how much time will be spent on debate

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General Consent	a motion for unanimous support of a main motion
Main Motion	to make a proposal (when there are no other matters being considered)
Nominate	used during elections to nominate someone for an office
Orders of the Day	to keep the meeting on the schedule written in the agenda
Point	interrupts business to ask a question or get clarification on what is going on
Previous Question	to stop debating and vote on a motion
Pro	debate in favor of the motion
Second	a motion which affirms the main motion for consideration
Simple Majority	50% plus 1 of the voting population... abstentions count as a vote against the motion
Table	to postpone deciding on a motion until later (can be until a definite time or day, or can be indefinitely)
Withdraw a Motion	when the person who made a motion changes his/her mind and says he/she doesn't want to make that motion anymore