

MASC Executive Board Minutes

Wednesday, August 9, 2017, Lathrop E. Smith Environmental Education Center

Synopsis

A lot of icebreakers were done throughout to keep a very large group energized throughout the meeting. Presentations for the 2017-2018 State Charity included Finish SARCOMA, NAMI, and Soccer without Borders. Finish SARCOMA was voted as the charity of the year. The appointed staff and assistant executive director were approved. The Bylaws were approved after a lot of controversies, questions, and revisions. The Budget for the year was also approved as well as legislation to use revenue from MASC's Fall Leadership Conference for when MASC hosts the 2021 Region 2 Conference. A bid, which was approved, was submitted by BCSC and WASC to host the 2018 Convention. The meeting concluded with remarks from Ms. Olivia Keithley, executive director, and Mrs. Karen Crawford, assistant executive director. The next Executive Board Meeting will be held on October 21st, location TBD. Trainers should continue to prepare for Fall Leadership Conference, which will be held on November 18th, location TBD.

- I. **Call to order:** MASC Executive Board Meeting was held at the Lathrop E. Smith Center on August 9th, 2017, hosted by Montgomery County Region (MCR). The meeting convened at 9:35 AM, Grace Wu presiding, and Krisha Patel, secretary.
- II. **Approval of agenda:** Motion made to approve the Agenda. Motion passed. Agenda Approved at 9:35 am.
- III. **Introduction of Executive Director:** Ms. Olivia Keithley got involved in student council in 7th grade and has worked with MLW for many years. She served as President for BCSC for 3 years and also became the first MASC Student Training Coordinator! She has been super close with MASC over the years. Hope Butler an alumni from PG was introduced. She served as the President and SMOB for PGRASG and MASC president all in the same year. She presented legislation and lobbied for a State SMOB. 8)Officer and state SMOB Report
- IV. **New Business: Pre-filed Legislation**
 - A. Presentation & Approval of the Appointment staff (17/18-EB-01) - *Motion made to approve the appointed executive staff. Motion passed with unanimous consent.*
 - B. Approval of the Assistant Executive Director (17/18-EB-02)- *Motion made to approve the Assistant Executive Director, Ms. Karen Crawford. Motion passed with unanimous consent.*
 - C. SNAP-RAISE Fundraising- Kickoff of the fundraiser, SNAP-RAISE, where you use your phones and spread awareness through social media. Send out donation links so people can directly donate via online. A visual presentation was given on how it works. Everyone got split into two groups and the competition was explained. A step-by-step walkthrough was given on how the process works. Made a group video to attach to the website to get more support. 28 days to complete the goal of \$3000 total.
 - D. State charity Presentations-
 - NAMI MD: (National Alliance on Mental Illness) This organization works with individuals and their families with the hope that the stigma that surrounds mental illness will be rusticated, at national, state and local levels. There are 5 NAMI programs: Family-to-family, Peer-to-Peer, Basics, Connection Recovery Support Group, Family Support Group, Homefront
 - Soccer Without Borders: This group works with immigrants, refugees, and newcomers to help them fit in, learn, and get any help they need. Based off volunteers and they work closely with families to help them get moving in society. We would work as ambassadors. Doesn't have to focus on soccer, it can be anything that gives back to the program.
 - FINISH Sarcoma: Sarcoma is a very rare cancer and life expectancy is between 3-5 years. Not many hospitals have a Sarcoma team since it is so rare. More common in teens than adults in regards to bone and soft tissues are more in adults. Finish Sarcoma is one of the two

Sarcoma programs in this state. We can support by creating scarfs, blankets, and cards, provide financial assistance, awareness, and research. There are ONLY 4 main Sarcoma centers in the country

E. Presentation & Approval of the Bylaws (17/18-EB-03):

- a) Article I, II approved (no changes)
- b) Article III approved (change: must pay outstanding obligations before event)
- c) Article IV
 - 1) Section 4: diverse committee can be replaced by regional board member or advisor to keep diversity
 - Amendment article IV, section 4: take ethnic and ethnically out and just leave diversity. Many questions were asked such as how will diversity be measured, what the line between ethnics, and diversity and how will the committee be selected. We can't be 100% ethnically diverse but can try our best. Mrs. Crawford said that the people can't be from the same region that a candidate is from and first we will eliminate people that can't serve and build around it. We will include demographic data from MSDE try to match demographic of the WHOLE STATE
 - 2) Section 5: grievance committee: diverse group of 15 people to talk about grievances brought to attention if it deals with harassment its dealt by the BOE and Executive Director
 - This was moved into a pro-con debate: con: Avery motioned to table Article IV, Section 5 because he wants to wait until this is clarified and the grievance form is passed:
 - pro: Bryce: objected saying the form is different from the committee
 - con: Jesse includes the grievance form in it and if we pass the amendment first then were automatically accepting the form later these words were taken back
 - Debated ended. Motion passed.
- e) Article V: passes as a whole
- f) Article VI: processed through grievance committee

V. Adjournment for Lunch: *Motion made to pass adjournment for lunch in order to keep the agenda on track. Motion passed at 12:25PM. Bylaws were left in the middle and are to be picked up after lunch*

VI. Reconvene Business Meeting: *Motion made to reconvene. Motion passed at 1:13 PM*

- tabled section 4 passes, section 5 grievance committee debate: Avery and Alex make an amendment stating "members from the region of the grievant will not sit in on such meetings and shall be substituted by an executive member of a different region selected by the MASC president"; Amanyia Paige objected; amendment failed

- a) Motion to approve Article IV. Motion passed.
- b) Article VI passed
- c) Article VII passed
- d) Article VIII passed
- e) Article IX passed (change to file reimbursements in January and midnight of last executive board meeting)
- f) Articles X, XI, XII, and XIII passed at 1:29 pm

- Grievance Form (17/18-EB-04)- the form was explained and questions were asked to clarify 1:34 passed

VII. Additional New Business:

A. Pre-filed Legislation Continued:

- Selection of the 2017-2018 State Charity (17/18-EB-05)- The voting members of the executive board voted on what they believed the state charity should be at 1:38 PM. At 2:20 Grace announced the state charity to be FINISH Sarcoma.

- Statement Against Discrimination (17/18-EB-06)- Amanyia Paige and Kyle Smith authored legislation to address the acts at Convention. Statement 3 was withdrawn, while the other 2 statements were passed with a motion at 1:56 PM.
- Spirit Wear Design (17/18-EB-07)- A new crab design was made, where the crab shape changed to represent the MD blue crab. Motion passed at 1:59 PM

B. Spontaneous Legislation

- Presentation & Approval of the Budget (17/18-EB-08)- Bryce explained the proposed budget for the school year. Motion passed at 2:01 PM
- Funding for Hosting the Region 2 Conference (17/18-EB-09)- \$5 will be set aside from each registration at FLC from 2017-2021 to host Region 2 in 2021. Motion passed at 2:06 PM.
- Approval of MASC Appointments to MYAC (17/18-EB-10)- Taharat Sheikh and Sydney Neal were appointed to MYAC for a 2-year term. Motion passed 2:07 PM
- Officer Team Reviewing Bids for FLC (17/18-EB-11)- MASC officer team will review bids for the 2017 Fall Leadership Conference, rather than at the next exbd meeting as the host is needed before the next meeting. Motion made to approve 17/18-EB-11. Motion passed.
- Motion to strike out officer, state SMOB, staff, and regional reports on the agenda due to time constraints. Motion passed. (*see XI for officer, State SMOB, staff reports recap*)

VII. Submission of Bids for MASC Events:

- Convention bid- BCSC and WCASC are partnering together to host Convention. They both have a lot of experience since they've hosted many events over the course of the years. They seek to improve communication between all of staff, have engaging recreation activities, door prizes, scavenger hunts, and chair prizes for all delegates. The hope that all counties play a part in helping to fundraise for this event.
- Motion to approve bid. Motion passed.

IX. Comments: Executive Directors

- Ms. Keithley: reviewed calendar for the upcoming year and is super excited
- Mrs. Crawford: excited to work with Ms. Keithley, reports may be posted on the website or shared with regional heads

X. Adjournment: *A motion was made to adjourn the meeting. Motion passed at 2:21*

XI. Executive Board Reports (*due to time constraints, this information is taken from submitted reports*)

- President (Grace Wu)- attended NASC, staff development, planned advance and FLC. Worked closely with MYAC
- 1st VP (Joshua Omolola) - attended NASC, MLW, equity meeting, and staff development. Wants to get regional president shirts and attend their meetings
- 2nd VP (Gracie Herron)- attended MLW, staff development, and reached out to all regional 2nd VPs and middle school representatives, wants to invite NJHS and NHS to attend MASC events
- Treasurer (Bryce Awono)- revised the budget, SNAP- RAISE, new merchandise provider, found a way to start collecting funds for hosting Region 2 Conference
- State SMOB (Kyle Smith)- ESSA Plan, election of board members, lead higher, and joined Mental Health Committee
- Chief of staff (Noureen Badwi)- attended NASC and has been working to plan advance
- Communications Director (Ruben Amaya)- wants to get eastern shore more involved and create more interactive events for students
- Communications Deputy (Annette Moukury)- wants to expose MASC to various audiences
- Special Issues Director (Margaret Foulkes)- wants to set a precedent and define this role
- Operations Director (Melody Zhang)- improving smooth communication between Chief of Staff and department and making sure that
- Operations Deputy (Chad Leo)- same report as above
- Corresponding Secretary (Maleah Smith)- designed a new cover for thank-you cards and has been working closely with publications

- Central Divisional Liaison (Pranav Tadikonda, Avery Klein)- improve communication in central division and with the rest of the liaisons
- Eastern Divisional Liaison (George Nickels, Sabrina Rusch)- establish forum to share ideas and bring more schools in
- Southern Divisional Liaison (Jesse Harris Jr., Marie Moukoury)- want to create a Southern MD FLC and get a non member school to join MASC
- Western Divisional Liaison (Delanie Blubaugh)- no slide
- Environmental Affairs (Morgan Jones, Jason Wu)- they want to work with the Chesapeake Foundation and educate students on environmental issues
- Evaluations Coordinators (Mary Kumcheva, Alex Rawlett)- worked on creating charts for their evaluations
- Forums Coordinators (Carlos Eldridge Jr., Ananya Tadikonda)- wants to bring in diverse speakers and educate students on issues impacting them the most
- Historians (Brandon Hill, Adele Williams, Brie Holder)- there goals include creating a Polaroid project
- Parliamentarians (Nick Getz, Will Anderson)- their goals include educating everyone on parli-pro, remaining unbiased and answering all questions quickly
- School Safety Liaisons (Lucas Tarbell, Nick Asante)- wants to teach workshops at all events regarding this topic – attending the 2017 MD Center for school Safety summer conference next week.
- Publications Coordinator (Dani Frye)- worked with Social Media Manager to create a Public Relations Committee; attended staff development
- Recording Secretary (Krisha Patel) - wants to submit minutes ASAP after an event
- State Charity Coordinators (Sydney Neal, Rida Dhanani)- they want to create creative service learning projects to go along with raising funds for the state charity
- SLACers (Taharat Sheikh, Alexis Lepe)- want to work and improve connections with the MD Youth Advisory Council (MYAC)
- STC (Jordyn Best, Alex Erhunmwuse, Kristina Holsapple)- they've been working on training, workshops, and roundtables and mainly getting everything ready for the Advance
- Web Master (Tony Proulx)- wants to organize website and develop an MASC App
- Social Media Manager (Julia Vogel)- wants at least 500 followers on Instagram and 1000 on Twitter

Minutes submitted by MASC Secretary, Krisha Patel