

Housing Request Worksheet

During on-line registration, you must enter a housing assignment for each student. Use this worksheet to determine housing assignments. To stay within the capacity of the hotel, and to contain housing costs, students are assigned rooms at 2 per bed (queen-size or larger). For students uncomfortable sharing a bed, MASC suggests they bring a sleeping bag to place on top of their bed. Such an arrangement is no different than sharing a tent on a camping trip.

Please note: MASC does everything possible to accommodate housing requests; however, the priority must be to maximize the efficient use of space available. It is possible that your students will share a room with those from a different school and in rare cases, a different region. We prioritize rooming assignments as follows: 1) as requested, 2) same school, 3) same age group (HS/MS), 4) same region.

As you determine arrangements for your delegation, please follow these guidelines:

- Place the name of each student in the spaces provided next to the 2-character **Housing Code**; 1A, 1B, 1C, etc. You will enter this **Housing Code** for each student during on-line registration.
- Odd-number rooms are **female** and even-number rooms are **male**.
- **Important:** You may have no more than 1 room for each gender with an odd number of students, e.g. a group of 6 students must be divided into 4 and 2, not 2 groups of 3.
- **Advisors** - There is no **Housing Code** for advisors. Your rooming is determined by selecting “Advisor” or “Advisor-Private” in the **Role** field. Advisors are housed 2 per room (1 per bed) as near as possible to your region. The number of private rooms is limited. If unable to satisfy such a request, MASC will refund the cost difference. If you arrange to room with a specific advisor, provide that information on-line in the **Comments** box.

FEMALES	MALES
Room 1 (Girls) 1A _____ 1B _____ 1C _____ 1D _____	Room 2 (Boys) 2A _____ 2B _____ 2C _____ 2D _____
Room 3 (Girls) 3A _____ 3B _____ 3C _____ 3D _____	Room 4 (Boys) 4A _____ 4B _____ 4C _____ 4D _____
Room 5 (Girls) 5A _____ 5B _____ 5C _____ 5D _____	Room 6 (Boys) 6A _____ 6B _____ 6C _____ 6D _____
Room 7 (Girls) 7A _____ 7B _____ 7C _____ 7D _____	Room 8 (Boys) 8A _____ 8B _____ 8C _____ 8D _____

This worksheet is for the purpose of helping you prepare for on-line registration.

Do not mail it in to the MASC Registrar.