



Ocean View High School Student Council

2100 Main Street
Ocean City, Maryland, 20904
<https://mdstudentcouncils.org/>



Date

Dear [name of person/organization]

My name is Karen Crawford and I am the vice president of the Ocean View High School Student Council. I am interested in attending the National Association of Student Councils (NASC) Student Council Conference to help me in my efforts to become a better student leader. *(NASC is sponsored by the National Association of Secondary School Principals – NASSP).*

The National Student Council Conference is being held this year in Chicago, Illinois, January 29-February 2, 2025. It will bring together students and advisors for several days of immersive learning from nationally acclaimed speakers, tailored leadership training, and diverse peer-to-peer connections.

It will help me with the tools I need to strengthen my leadership, grow my school's council, and develop lifelong skills to drive my professional journey.

In order to go to the National Student Council Conference, I need to raise \$___ to help pay for my registration, transportation, and hotel. I have saved \$___ and am in need of assistance to attain the remainder of the expenses. **The deadline for me to submit my conference registration is January 3, 2025.** I hope that you will consider my request and be able to provide assistance with costs. Even \$10 – \$20 dollars helps!

If you are available, I would like to meet with you in the near future to discuss my request. I can call or visit you at [time and date]. Should you need to contact me before then, I can be reached at [phone number or email].

I am looking forward to speaking or meeting with you.

Respectfully,

[Your signature!]

PS. I am attending this conference with a delegation of students and advisors from the Maryland Association of Student Councils (MASC). MASC is a 501(c)3 non-profit organization. Their Maryland state tax exempt number is #31210972.



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Dear _____,

Thank you for your [your organization's] contribution of \$____ to help me attend the National Student Council Conference that is being held in Chicago, Illinois, January 31-February 2, 2025..

I am looking forward to using my conference experience to help me in my current leadership position and to improve my abilities to serve others. After my return, I will share my experience with you. I will also be glad to talk about my experiences in a presentation to your organization. Thank you again for your contribution and for making it possible for me to have this valuable learning opportunity.

Sincerely,

[Your signature]

Suggestion - Do a nice hand written card...