



The Maryland Association of Student Councils Appointed Staff Application 2026-2027

Full Details and Links: <http://bit.ly/2WCiAzM>

Completed application deadline is 5:00 p.m., Wednesday, May 20th, 2026

Dear MASC Appointed Staff Applicant:

As we celebrate a year of outstanding leadership and service in MASC, we look ahead with great anticipation to the 2026–2027 school year. The transition begins now, and the MASC Executive Director and President-Elect invite you to consider applying for an Appointed Staff position.

We are seeking dedicated, motivated student leaders who are committed to state-level student government and collaborative teamwork. Serving on Appointed Staff is both an honor and a significant responsibility. While the experience offers meaningful leadership growth and statewide impact, positions are limited to maintain a balanced and effective Executive Board. Staff members are expected to devote time, energy, and professionalism to responsibilities such as statewide travel, event planning, program development, project management, workshop presentation, and regular reporting to MASC leadership.

The selection process is competitive and thorough. Applications will be evaluated based on the online submission, adult recommendation, prior involvement at the school and/or MASC level, commitment affirmation, and completion of all required components by the **5:00 p.m., May 20th, 2026** deadline. Not all applicants will be invited to interview. Selected candidates will participate in virtual interviews by appointment following the deadline.

We look forward to working with the next team of student leaders who will continue to strengthen and advance our organization.

Respectfully,

Goodness Alafe
Goodness Alafe
MASC President-Elect

Karen L. Crawford
Karen Crawford
Executive Director

MASC's Mission

“The mission of MASC is to foster a statewide environment for all secondary school students to express and exchange opinions and ideas, develop leadership skills, and promote student representation and involvement in all groups and organizations impacting the lives of students.”

[*\(Link to MASC Mission, Goals, and Objectives\)*](#)



NOTE: MASC is a 501c3 Non-Profit Organization

Appointed Staff Qualifications: MASC is an organization of school student councils. It is a student-led organization! Appointed staff are expected to be members of their school's student councils.

To apply for MASC, you must...

- Be able to meet the time commitment, including in-person and virtual events, conferences, and responsibilities outside scheduled meetings. Please review the current and draft calendars here: <https://mdstudentcouncils.org/index.php/events/>
- Have attended at least one MASC event (e.g., Fall Leadership Conference, Convention, or an Executive Board meeting).
- Be enrolled in a MASC member school for the 2026–2027 school year. **Membership opens July 1, and appointed staff must work with their advisor to join no later than November 1, 2026.**

Application Timeline: All application components are due by **5:00 p.m., Wednesday, May 20th, 2026.**

- All materials, including the adult recommendation, principal, advisor, and parent confirmation, must be submitted through the Google Form.
- Shortly after the deadline, selected applicants will be invited to interview. Not all applicants will receive an interview.
- Interviews will be held by appointment via video conference after the deadline. Applicants will be notified of their status shortly after all interviews are completed.

Components of the Application:

- Part I: Student Google form: includes personal contact information, school information, involvement, position interest, headshot, optional resume, commitment and authorization, interview dates, and theme ideas (optional resume).
- Part II: Parent, Principal, and School Advisor Google Form submission
- Part III: Adult Recommendation_Google Form submission



Part I: Information and Commitment: The information below will be submitted and verified through a Google Form. It is provided here in advance so you may review it before completing the form. (<https://forms.gle/HHtSb6MZHW9ye8Y87>)

Personal Info:

- Name
- Email
- Cell
- Birthday
- Ethnicity (optional)
- Parent/Guardian Name
- Parent/Guardian Email
- Parent/Guardian Call



**Submission on
Google Form
Only**

School Info:

- County/City
- Grade (fall of 2026)
- Current school
- School in fall of 2026
- Principal Name
- Principal Email
- Student Council Advisor Name
- Student Council Advisor Email
- New school (fall 2026)
- New school principal/advisor info



Involvement

- MASC Member School status
- MASC events attended this year or previous years
- Certified workshop presenter? Years? Presentations?
- Appointed staff/committee?

Position Preferences

- Activity involvement outside of student council
- Top three position choices
- Skill for the position choices
- New ideas for the positions
- Position prompts response (upload)



Resume & Photo

- Photo upload
- Web consent
- Optional resume upload



Theme and Comments

- Theme ideas?
- Reminders about other Google Forms
- Comments

Commitment and Authorization

- * Appointed staff expectations
- ** Code of Ethics / Diversity Statement confirmation
- Calendar review with parents
- School student council involvement (essay)
- Regional student council involvement (not a qualification!) (essay)
- Dates/times available for an interview

* **Appointed Staff Expectations:**

- Fulfill the responsibilities of an Executive Board member, including attending all required meetings and major events (Executive Board meetings, Workshop Presenter Certification, Staff Development Day, MASC Advance, and the three major conferences).
- Provide reports on their work as requested.
- Set goals and carry out an action plan for their position.
- Collaborate with team members across departments.
- Follow the MASC Code of Ethics.
- Serve as a workshop presenter at MASC conferences.



* **Commitment Contract and Code of Ethics/Diversity Statement**

As leaders, we must be continually aware of our actions and their effects. To make an impact, we must exercise an awareness of responsibility to ourselves, to the organizations with which we are associated, and to other people. This code was developed through a cooperative process involving the MASC Executive Board, state officers, and regional advisors.

As leaders, we will:

- Serve as role models to our peers and set an example for all to follow.
- Maintain a high level of respect towards others and be inclusive of all students while advocating, being involved, and participating in various activities.
- Strive to be committed leaders and encourage others to reach their full potential.
- Remember that part of our leadership responsibilities includes helping, training, and encouraging future leaders.
- Fulfill our role as a person whom others can count on and whose word is solid and trustworthy by refraining from cheating, stealing, or lying.
- Realize that our actions directly impact the integrity and credibility of MASC and maintain the high integrity that MASC has achieved.
- Abide by all rules and procedures laid out by our host facility and organization.

MASC Diversity Statement: MASC does not discriminate on the basis of race, color, religion, sex, age, ancestry or national origin, familial status, marital status, physical or mental disability, sexual orientation or genetic information in its programs and activities and provides equal access and a welcoming environment to all groups.

Part II: Parent, Principal, and School Advisor Google Form submission

- **Parent confirmation:** review of the calendar, discussion of time and responsibilities commitment, attendance (<https://forms.gle/MhToSYLvYbyTRo3VA>)
- **Principal confirmation:** enrollment, eligibility requirements, behavioral standards, pledge to join MASC (<https://forms.gle/BC91TJfuN73vG3Ja9>)
- **School advisor confirmation:** involvement in school student council, pledge to join MASC (<https://forms.gle/mo9NvZ5uw1yNvDmM9>)



Part III: **Adult recommendation** – relationship, working capacity, leadership qualities observed, highlighted talents/abilities (<https://forms.gle/ayHjS7wbsuMhrXM2A>)

Deadline for ALL Components: 5:00 p.m., Wednesday, May 20th 2026.

If you have any questions, please feel free to contact

Karen Crawford, Executive Director (Karen.Crawford@mdstudentcouncils.org).

Staff Positions

Please note that this is the second round of MASC staff appointments, and the majority of positions have already been filled. At this time, we are specifically seeking students who are interested in the **Parliamentarian or Technical Operations Coordinator roles**. If you are passionate about contributing to MASC in either of these positions, we strongly encourage you to apply!

These positions require developed skills in areas such as leadership, organization, communication, etc. Applicants should demonstrate:

- The ability to manage as well as serve on a team.
- Reliability and good time management skills.
- Facilitate the growth of the organization and staff members.
- The ability to plan ahead and complete the tasks without reminders.
- Proficient to advanced skills necessary to fulfill the specific role.
- Exceptional organizational and communication skills.

All staff members are expected to work together to positively impact our state. We ask that all applicants are able to make the time commitment that holding a position on MASC's Executive Staff entails.

Expectations – All staff members shall:

- Meet the duties and responsibilities of being an Executive Board member, **including attending all Executive Board meetings, Workshop Presenter Certification, Staff Development Day, MASC Advance, and all three MASC major conferences.**
- Formally report on their work at Executive Board meetings and present written reports on their progress at the request of the president, executive director, or department director.
- Develop and implement goals and an effective action plan for the position's responsibilities.
- Work cooperatively with other team members in the department and also in other departments.
- Abide by the MASC Code of Ethics.
- Be a workshop presenter at the MASC conferences.

Chief of Staff (CoS)

MASC Board of Directors Student Representative

Communications Director

Secretary
Publications Coordinators
Social Media Managers
Historians

Special Issues Director

Service Coordinators
Environmental Affairs Coordinators
Mental Health Affairs Coordinators

Legislative Director

State Legislative Affairs Coordinator
(SLACer)
School Safety Coordinator
• Student Liaison to the School Safety Subcabinet

Operations Director

Student Workshop Coordinator (SWC)
Evaluations Coordinator

Parliamentarian

Technical Operations Coordinator (TOC)

Divisional Liaisons

Division 1 - Garrett, Allegany, Washington
Division 2 - Frederick, Carroll, Howard
Division 3 - Baltimore County, Baltimore City, Harford
Division 4 - Montgomery, Prince George's, Anne Arundel
Division 5 - Charles, Calvert, St. Mary's
Division 6 - Cecil, Kent, Queen Anne's
Division 7 - Talbot, Caroline, Dorchester
Division 8 - Wicomico, Worcester, Somers

MASC is currently seeking students only for these two positions

Parliamentarian

The Parliamentarian should have strong knowledge of Parliamentary Procedure. The Parliamentarian needs to have the presentational skills to share this knowledge with others in MASC. The Parliamentarian must be able to assist the President in all matters that follow Parliamentary Procedures. The Parliamentarian must also be very well organized and must have a solid understanding of the governing documents of MASC to assist with needed revisions. The parliamentarian must attend all MASC business meetings (executive board and general assembly) in person.

Time Commitment: approximately 1 hour per week; more hours before and during any business meeting.

Duties as assigned by the President:

- Advise the President, Executive Board, and General Assembly on matters of parliamentary procedure, and on the provisions of the Constitution and Operating Principles.
- Aid the members of the General Assembly in understanding the procedures during meetings.
- Maintaining records of all legislation (charts) at MASC Executive Board and General Assemblies.
- Work with the treasurer to check and report credentials at any MASC event where business is conducted.
- Conduct a bi-annual platform and constitutional review and present a report of the recommendations from this review to the Executive Board.
- Host review sessions of Parliamentary Procedures before all conferences and help prep all R's before conferences.
- Aid the SWCs in finetuning Parli-Pro workshops/mini-workshops.

Prompt: Identify 6-9 motions that every Student Council/Government member should understand and be able to use throughout MASC. For each motion, explain why it is important and provide a clear explanation of how and when it is used. Assume the audience has no prior knowledge of parliamentary procedure, and define any necessary terms in simple, practical language.

Technical Operations Coordinator

The Technical Operations Coordinator (TOC) must demonstrate an extensive understanding of technical skills and be able to apply them to MASC's needs. The TOC must be well-versed with the MASC website (currently blog-based WordPress) and is responsible for updating it regularly.

Time Commitment: approximately 1 hour per week; more hours when working on special projects/promotions

Duties assigned by the President:

- Review the MASC website and recommend updates, fixes, or improvements (e.g., broken links, mobile optimization).
- Format web pages to be user-friendly for viewing on a cell phone.
- Update the Executive Board page and related sections (Board of Directors, Officers, Departments, etc.).
- Regularly update MASC's Events, Conferences, Applications, and Student Opportunities pages.
- Host live-streamed/hybrid MASC events or find a substitute if unavailable.

Prompt: Review the MASC website and draft at least two recommendations.

